



Application Acknowledgment

Date: 22/12/2019

Tribal Welfare Dev. Org. Council (Autonomous Council)

Dear KRISHNA RONGPI,

Thank you for using ServicePlus.

Your application for Renewal of Registration of Society has been successfully submitted to Group(DISTRICT - KAMRUP METRO), ASSAM.

Application Summary

Application Reference Number is RFS-RRS/2019/00122

The service will be delivered on or before .

List of Enclosures with Application

<u>Type of document(s)</u>	<u>Document(s) Attached</u>
A copy of registration certificate of the society registered under S.R. Act XXI of 1860	A copy of registration certificate of the society registered under S.R. Act XXI of 1860
A copy of list of members of the Executive Committee with their full name, address and occupation.	A copy of list of members of the Executive Committee with their full name, address and occupation.
Copy of the Resolution of the General Body meeting for renewal of the society and the list of signature of all the members present in the meeting	Copy of the Resolution of the General Body meeting for renewal of the society and the list of signature of all the members present in the meeting
A copy of Certificate of authentication signed by three members of the outgoing executive committee	A copy of Certificate of authentication signed by three members of the outgoing executive committee
A copy of Annual Balance Sheet and Audit Report from Chartered Accountant or a Government Auditor	A copy of Annual Balance Sheet and Audit Report from Chartered Accountant or a Government Auditor
A copy of Utilization Certificate on the utilization of Government / Semi- Government /any institutional fund by the society	A copy of Utilization Certificate on the utilization of Government / Semi- Government /any institutional fund by the society
A copy of the specimen signature of all new executive members of the society on a plain paper, signed in the presence of DC/Addl. DC /SDO /Revenue Circle Officer	A copy of the specimen signature of all new executive members of the society on a plain paper, signed in the presence of DC/Addl. DC /SDO /Revenue Circle Officer
A copy of Activity Report of the society from the DC/SDO of the concerned district/Sub Division during the preceding three year from the date of renewal application	A copy of Activity Report of the society from the DC/SDO of the concerned district/Sub Division during the preceding three year from the date of renewal application
A copy of bank details of the society	A copy of bank details of the society
A copy of (Jamabandi /Mutation Order /Registered Sale deed /Govt. allotment order) for office accommodation of the society in case the land is in the name of the society	A copy of (Jamabandi /Mutation Order /Registered Sale deed /Govt. allotment order) for office accommodation of the society in case the land is in the name of the society
A copy of land Lease agreement or affidavit from the house owner with proof of ownership, in case of a society's office is housed in a rented building	A copy of land Lease agreement or affidavit from the house owner with proof of ownership, in case of a society's office is housed in a rented building
A copy of annual report of the society	A copy of annual report of the society
Treasury Challan	Treasury Challan

Service Designated Officer:

Name: Department Admin and Service Definer

Address:

Email: ashrut.94@nic.in

Phone No.:

Regards

ServicePlus



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